



Meeting Minutes – Parish Pastoral Council meeting Tuesday, June 7, 2011

Attendees:

Fr. Mark Underdahl, Pastor
Jeff Olson, Council Chair and Faith Formation Commission Rep
Lynn Olson, Ex-Officio Member/Trustee
Eileen Couture, Justice & Charity Commission Rep and Vice-Chair of Council
Pat Loew, Pastoral Care Commission Rep
Steve Robach, Faith Formation and Justice and Charity (staff)
Amy Moore, Parish Administrator
Paul Lillyblad, Finance Chair
Mary Ann Lund, Liturgy and Music Commission Rep
Andrea Grasse, Director of Music (staff)
Anthony Mukoski – Summer College Intern
Jeanne Arntzen – Council Member discernment process

Excused:

Dave Lorier, At Large
Allan Duffy, At Large

Introduction of Jeanne Arntzen:

New member of the Council for next fall is Jeanne Arntzen. Jeanne has been a Parish member since 1984 and was on the Council in the past. She is active in the Parish as a Eucharistic Minister and Marriage Prep to name a few.

Prayer:

Father Mark said opening prayer and praise for Pentecost and the gift of the Holy Spirit.

Meeting Minutes from May:

Just a few minor changes, and then approved.

Commission Updates:

Facilities: (See Attached Addendum)

Justice & Charity: Involved with local organization of citizens (meeting Thursday 6:30-8) to talk about local immigration and diversity in our community.

Steve said we have heard from an organization tied into the Isaiah movement (ministerial movement out of STP). They will be here on June 30th to host a conversation with a member of the Minnesota State Chamber of Commerce to also talk about diversity.

The Church of the Nazarene in Lino Lakes currently runs the “Manna Market,” a food shelf that provides fresh produce and bakery items to help supplement the Centennial Area Food Shelf. Pastor James Chapman from the Church of the Nazarene, along with Pastor Paul Moore from Chain of Lakes Presbyterian Church are planning a fund raiser walk to help raise awareness and money for Manna Market. They have asked St. Joes to participate in the fundraiser, as well as allow the walk to talk place on the grounds here. Steve Robach is participating on the planning team for the event which is planned for Wednesday, August 3rd, 2011.

Eileen mentioned that St Joe's liaison to the Archdiocese Social Justice department has left the area so this position is in limbo.

Currently each week, St. Joe's brings communion to the Lino Lakes prison, but recently their minister said that a few inmates have asked to become Catholics. So the Social Justice team is looking for a few men to go work with these inmates on education before the RCIA process would start.

We are also hosting a team from REC (Residents Encountering Christ) that minister to the inmates and integrate that as a retreat. Steve would like to get some parishioners involved. We already host the REC individuals for training and they stay at St Joe's during their ministry at the prison.

Liturgy: Mary Ann updated the council, speaking on some updates over Easter such as updating the baptismal font with a beautiful white cloth and also the purchase of pots; all which will be reused year over year. New florist work out very well this year for Easter. Customer service and product was wonderful.

There were some new faces helping with the decorating which was nice to see; as well as a host of compliments on how nice the worship space looked.

Budget Approval:

As we near the end of our fiscal year (June 30th), the deficit we originally anticipated as been reduced through great management of expenses by the staff and some increase in collections. The budget will actually balance based on the current information for May and forecasts for June. This is great news to what seemed to be a \$90,000 deficit.

Collections are still down overall, so going into the budget for FY12, the finance committee and staff is carefully and conservatively planning for next year.

The mortgage refinancing is moving forward as we look for another alternative mortgage company. The refinancing will allow St Joe's to cut the mortgage payments in-half by extending mortgage terms. This benefit will be realized in October.

Through a new and thorough budgeting process implemented by the Administrator, the finance committee recommended a Fiscal Year 2012 budget to the Council and it was unanimously approved. Some changes from last year are:

- Separate operating fund for the cemetery maintenance
- Increased funds for Adult Education; includes Parish Mission for 2012
- Music Ministry increase due mainly to New Roman Missal Changes
- Grounds expense up slightly – trying to avoid snow removal issues that occurred last year. Will search for a fixed cost provider
- Information Technology budget slated for new website design in 2011-12
- Advertising given a separate cost area and investment to be made in this in 2011-12
- Added funds to 'reserve' to restore these balances that were borrowed against over the past few years due to economic issues.

Constitution Change:

To align our Council membership and positions with current practices, the Council voted to change the current PPC constitution. Article V and VI A were changed to accommodate our current process of discernment as new members enter the council. (See attached).

Parish Survey:

How do we move forward?

Communicating the information is being included in the Newsletter and is posted in full on the website. Amy will continue to address specific comments in her weekly newsletter.

PPC focus for next Year:

Next year – focus on worship experience. Energize the community.

Fr Mark would like to address the concept of Stewardship. Fr Mark and Amy are attending a workshop regarding this subject to help us build on this as the state of all Parish economies are changing.

Next Meeting is scheduled for Tuesday in Early September and will be announced in August.