

## ST. JOSEPH PARISH PASTORAL COUNCIL MEETING MINUTES - NOVEMBER 2, 2004

Fr. Tim Morin/Pastor	Laurie Determan/Faith Form	Brenda Anderson/Pastoral Care
Rick Fetter/Finance	Denise Walsh/Faith Formation	Steve Robach/Charity&Justice
Mike Lentz/Finance	Bob Killey/Community Life	Don Brandli/Charity&Justice
Ann Sheldon/At Large	Sharon Breer/At Large	Annette Goff/At Large
Maureen Skramstad/Liturgy	*Kent Fenske/Liturgy	

**7:15** Opening of the PPC Meeting with prayer led by Fr. Tim.  
October meeting minutes – approved.  
November agenda – approved.

### **New Business**

Parish Visioning Process – All commissions responded to the request from Mike Lentz that strategies, goals, and objectives be turned in to him in October. Mike assembled a booklet of all the commissions' work, for all to review. An overview and explanation by each commission representative was given:  
Charity & Justice – They are glad to see that paperwork and direction is being done in formulating a plan for the next year.

Community Life – Ideas were discussed with all committees, and they formed their strategic objectives. They are trying to get more people involved and active within the parish.

Faith Formation – A continuation of existing programs.

Finance – Working on the Stewardship and Capital Campaign.

Liturgy – Much of their work is done “seasonally”, rather than a full year. Their work will continue.

Pastoral Care – Continuing with existing programs.

All council members were asked to read through the booklet, and share any comments or concerns at the next meeting.

Mike Lentz will prepare a timeline chart for the PPC for the next meeting from the information in the booklet.

**Next Steps** – Fr. Tim and the staff will meet with Gil, and follow up at the next meeting.

**Commission Report Format** – A revised format was distributed to all members. This report needs to be turned into Mike before the next month's executive meeting, so as to determine if agenda time needs to be scheduled for a particular issue or concern.

**Year-End Financial Summary** - The Finance Commission is projecting an increase in income for the next year. The 1<sup>st</sup> quarter income and expenses are the same as last year. The Finance Commission does not have any concerns to present to the council.

**Capital Campaign Proposal** – An information sheet was given to all members regarding the campaign. This information included the amount of money that is needed to replace the roof on the school wing, and the suggestion to increase the campaign to include money to be set aside for the Old Church and a Reserve Fund for major projects. The PPC members discussed the inclusion of the Old Church and the Reserve Fund into this campaign. By consensus, the PPC approved the roof project and the establishment of a reserve fund.

### **Questions to be addressed regarding the Old Church**

- ◆ What is the timeline of the project to bring it to completion?
- ◆ What is the dollar amount? Will \$300,000.00 be enough? And what will it cover?
- ◆ What will the continuous cost of the building be? Heat and Electricity?
- ◆ The committee should produce a construction plan.
- ◆ What is the ultimate use of the building?
- ◆ What are the long-term costs of the building?
- ◆ Who will oversee the costs? Committee? Pastor?

### **Capital Reserve Fund Major Projects**

Possible use of the Fund, but not limited to:

- Renovation of the parking lot
- The heating in the classrooms, furnaces and water systems are old and patched.
- Renovation of the kitchen in the rectory.
- Renovation of the lighting within the complex to be more energy efficient and less costly.

### **Pastor's Report**

Evensong of the Deceased will be on Nov. 14<sup>th</sup> at 7pm.

First Reconciliation has begun.

St. Joe's will host the Thanksgiving Ecumenical Service on Wed. Nov 24<sup>th</sup>.

The Youth Groups collect just over a ton of food for the "Trick or Canning".

### **Open Discussion/Parishioner Comments**

No report.

**Next Meeting: December 7<sup>th</sup>**

**Notes submitted by:** Carmen Schmitz